

# Contractor Health and Safety Policy

## Policy Statement

This policy is to assist in the provision of a safe and healthy working environment for all contractors and visitors to TFS. TFS is committed to ensuring the safety and health of all employees' visitors and others that may be affected by the issues arising from the engagement of Contractors.

TFS Contractors are required to read and be prepared to conform with the requirements of this Policy before any contract is made for work to be performed for TFS.

In order to achieve this objective, it is recognized that Contractors need to be:

- i. Suitably experienced to perform the work constructed for.
- ii. In possession of all necessary licenses, permits, registrations and insurance required to perform the work safely and in compliance with all relevant regulations.
- iii. Notified of any potential hazards associated with the location or use of the area where the work is to be carried out and any requirement for personal protection equipment
- iv. Made aware of the TFS Emergency procedures

## Legislative requirements

The Contractor shall comply with all requirements of the Occupational Safety and Health Act 1984, the Occupational Safety and Health Regulations 1996, relevant Australian Standards, Codes of Practice and Guidance Notes published by WorkSafe Western Australia and all other relevant laws.

## Policy Requirements

Prior to commencement of any work the Contractor will:

- Confirm with appropriate TFS manager that they are in receipt of all information regarding the contract work to be undertaken;
- Provide the Company with copies of all licenses and permits required for work;
- Complete the "Contractor/Visitor" book with the date, name, work to be done, times in and out and a signature.

TFS has a general duty of care to provide a safe workplace and safe work procedures for its employees, Contractors and their employees. Such duties in the workplace relate only to those matters over which the Company has control or may reasonably be expected to have control having regard to the location of the workplace and the nature of the work done or caused to be done by the contractor and its employees.

It is not the responsibility of TFS staff to provide instruction on how to undertake work tasks, training, or supervision in the activities for which the Contractor has been engaged to undertake or would be reasonably assumed to have knowledge or control.

A handwritten signature in black ink, appearing to read 'Frank Wilson', with a horizontal line underneath it.

Frank Wilson  
Executive Chairman

Date: 25 June 2007